* **ASAP PLAN**

***PRESTON LITTLE LEAGUE***

 **PRESTON COUNTY, WV**

****

 **Qualified Safety Plan Requirements**

1. **League Safety Officer: Mike Reese** on file with Little League Headquarters.
2. Preston Little League will distribute a paper copy of this safety manual to all Managers/coaches, league volunteers and the district Administrator.
3. **Emergency Phone Number: 911**

Preston County Police Emergency 304-329-1611

Local Fire Departments **Bruceton** 304-379-3171

 **Kingwood** 304-329-0101

 **Terra Alta** 304-789-6660

 **Tunnelton** 304-568-2600

 **Reedsville** 304-864-6741

* **This list will be posted in the concession area and dugout areas.**

 **ASAP PLAN PAGE 2**

**Emergency Phone Numbers:**

League President: **Rob Lowe 304-692-6410**

League VP: **James Sanders 304-826-6897**

League Player agent: **Lauren Larew 304-698-6308**

League Treasure: **Hillary Jenkins 304-376-1337**

League Safety Officer: **Mike Reese 304-904-5253**

* **This list will be posted in the concession area and dugout areas.**
1. The Preston Little League will use the official Little League **Volunteer Application** form to screen all of our volunteers.
2. **Fundamentals Training**: **April 17th & 18th** at Preston High school, Coach John Chambers

At least one manager/coach from each team must attend the training. Every manager/coach will attend this training at least once every 3 years. Training dates, times and place will be E-mailed to the Preston Little League President and then sent out to the rest of the League.

 **ASAP PLAN PAGE 3**

1. **Frist Aid Training: March 20th ,27th April 3rd ,10th 2016** at PMH (Preston Memorial Hospital)

Preston Little League will require at least one manager/coach from each team to attend. Every manager/coach must attend this training once every 3 years. Training dates, times and place will be E-mailed to the Preston Little League President and then sent out to the rest of the League.

* Highly Recommended – research the concussion laws in West Virginia and educate all coaches / managers & league members. Look up Senate Bill No. 336
1. Coaches will be required to walk/inspect the fields prior to practices and games. Umpires will also be required to walk the fields for hazards before each game.

 **ASAP PLAN PAGE 4**

1. Preston Little League has completed our 2016 Facility survey.
2. **Concession Stand Safety:**
3. Menu shall be posted & approved by the safety officer and League President.

**Our Concession Safety Procedures will be posted in the stand.**

* **Enclosed is a copy of the Preston Little League Concession Stand Safety Procedures.**
* **ASAP PLAN PAGE 5**
1. The League Safety Officer will inspect all equipment in the

 Pre-season.

* Managers/Coaches will inspect equipment prior to each game.
* Umpires will be required to inspect equipment prior to each game.
1. Implement Prompt Accident Reporting:

 The League will use the provided incident tracking form the LL

 website and will provide completed accident forms to the safety

 officer within 24-48 hours of the incident. Please see copy of

 accident reporting form @ http://www.littleleague.org

 **ASAP PLAN PAGE 6**

1. Each team will be issued an updated **First aid kit** and is a requirement to have it at every practice and game.
2. Preston Little League will require **ALL TEAMS** to enforce **ALL LITTLE LEAGUE RULES.** Including Proper equipment for catchers.
3. **No On-deck batters**
4. **Coaches will not warm up pitchers**
5. **Bases will disengage on all fields**
6. Qualified Safety plan Registration form filled out and enclosed with

 the safety plan.

 **ASAP PLAN PAGE 7**

1. League Player Registration Data or Player Roster Data and Coach

and Manager Data. This is our second year in little league and when complete we will send the information.

* League Player registration data or player Roster data and Coach and Manager data must be submitted via the little league data center at [www.littleleague.org](http://www.littleleague.org).

**Mandatory requirement for an approved ASAP plan.**

** Facility and Field Inspection Checklist**

**Facility Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Inspector \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Holes, damage, rough or uneven spots
* Slippery areas, Long grass
* Glass, rocks and other debris & foreign objects
* Damage to Screens, fence edges or sharp fencing
* Unsafe conditions around backstop, pitcher’s mound
* Warning track condition
* Dugouts conditions before and after games
* Make sure telephones are available
* Area’s around bleachers free of debris
* General Garbage clean-up
* Who’s in charge of emptying garbage cans
* Conditions or restrooms and restroom supplies
* Concession stand inspection

**Notes / Hazards**

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 **Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**